

The Constitution of the West Anglian Orienteering Club

This revision of the WAOC Constitution was adopted by an Annual General Meeting held on 14 March 2026.

1. Title and Purpose

1. The Club shall be called the “West Anglian Orienteering Club”.
2. The Club shall be a member of the East Anglian Orienteering Association (EAOA) and shall be affiliated to British Orienteering (BO).
3. The objects of the Club shall be
 - a. to promote the sport of orienteering by offering coaching, recreational and competitive opportunities to everyone in Bedfordshire, Cambridgeshire and surrounding counties.
 - b. to ensure that everyone, both now and in the future, receives fair and equal treatment in all aspects of orienteering.

2. Management

1. The affairs of the Club shall be conducted by a committee comprising the three principal officers together with additional appointees. The committee shall meet and act as required for the efficient conduct of the Club’s affairs, but in any event not less than four times per year. The committee shall carry out the decisions of the AGM and any other general meeting. An appropriate member of the committee shall keep a written record of each meeting including the names of those present and the business of the meeting.

2. A quorum shall consist of at least five members of the committee.

3. The principal officers of the club are:

- a) The Chairman
- b) The Secretary
- c) The Treasurer.

The above three officers shall be elected annually at the AGM.

4. The committee shall have the power to:

- a) Appoint additional officers (voting)
- b) Constitute sub-committees as deemed necessary
- c) Fill any vacancy that may occur amongst the officers.

3. Membership

1. Members of the Club shall belong to one of four classes:

- a) Individual members.
- b) Family members – who live at the same address and join together.
- c) Group members – groups which cater for activities other than orienteering and whose members compete on an occasional basis.

d) Youth groups and educational establishments – all the members except leaders must be under 21 years of age on Dec 31st in the year of membership.

e) Honorary members – individual members who are given free membership for life in recognition of services to the club.

2. Membership shall be valid until 31st December that year, subject to payment of the subscription appropriate to the class of membership.

3. Membership fees are payable annually and are due on 1st January each year. Each of the classes of membership a, c, d and e shall be entitled to one vote at any AGM or General Meeting. Each member of a family group (membership category b) shall be entitled to one vote at any AGM or General Meeting.

4. Finance

1. The financial year of the Club shall be the Calendar Year. The accounts shall be balanced at 31st December each year and submitted, after independent inspection, to the AGM.

2. The inspector of the accounts shall be appointed by the Committee.

3. The submitted accounts must be circulated with the notice of the AGM.

4. No sum above an amount fixed by the committee shall be expended from the Club account except by cheque signed by two of the designated signatories or by electronic transfer approved by at least one of the designated signatories subject. Designated signatories should be committee members (usually principal officers).

5. Annual General Meeting

1. The Annual General Meeting shall be held between 1st March and 30th April each year as decided by the committee.

2. At least 14 days' notice shall be given, by posting on the club website, of the intention to hold the AGM or an Extraordinary General Meeting, and the agenda shall accompany this notice.

3. An Extraordinary General Meeting may be called by the Committee, or on application in writing to the Secretary supported by at least 10% of the total voting membership of the Club.

6. The Constitution

1. Any amendment to the Constitution shall be proposed in writing to the Secretary at least one calendar month before the General Meeting at which it is proposed to introduce the amendment.

2. A written copy of any proposed amendment shall be circulated with the notification of holding a General Meeting.

3. Any amendment to the Constitution shall be effected by a simple majority of a General Meeting of the Club.

7. Dissolution

1. The Club shall be dissolved upon a resolution to that effect being passed by a majority of two-thirds of those members present at a General Meeting.

2. Following this resolution, the officers of the Club shall proceed to realise the property of the club and then discharge all debts and liabilities.
3. After discharging all debts and liabilities, any remaining assets shall be donated to the Regional Association (for distribution to remaining orienteering clubs in the region) or else directly to neighbouring clubs with similar aims and objectives to the Club.